



## Far North Queensland Regional Roads & Transport Group

### AGENDA

#### TECHNICAL COMMITTEE MEETING No.77

to be held

10.00am on Friday 28 November 2014

at

Civic Reception Room, Ground Floor, Cairns Regional Council, Spence Street, Cairns

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1. Opening Remarks and Welcome
  2. Apologies
  3. PRESENTATION – Fatigue Management (*Glen Spence*)
  4. Confirmation of Minutes of Previous Technical Committee Meeting
    - 4.1 Minutes of Technical Committee Meeting No.76 held on 3 October 2014 in Mareeba

A copy of the minutes is attached for confirmation as a true and accurate record.
  5. Business Arising out of Previous Technical Committee Minutes
    - 5.1 Road & Rail Interface Agreements

**ACTION REQUIRED**  
**Etheridge is to provide an update on its Interface Agreement status.**
    - 5.2 Kirrama Range Road - Signage

**PREVIOUS ACTION REQUIRED**  
**Tablelands and Cassowary Coast are to liaise on the vehicle limit signage for the Kirrama Range Road.**
    - 5.3 Woobadda Creek Crossing

**ACTION REQUIRED**  
**Douglas and/or Cook will be required to provide a brief progress update on the project at the meeting.**
    - 5.4 Blackspot Submissions

**PREVIOUS ACTION REQUIRED**  
**Brett Martin is to follow up on the outcome of submissions from FNQRRTG Councils.**

## 5.5 “Red Guide Post” Project – Weed Awareness

It was resolved at the last meeting “*the Technical Committee agrees-in-principle with the project and FNQROC should proceed with planning and implementation*”.

An update may be provided at the meeting.

## 6. **FNQROC Joint Reseal Project**

### ACTION REQUIRED

**FNQROC will provide a brief progress update on the project at the meeting.**

## 7. **2014/15 Works Program – Progress Review**

### 7.1 Roads & Transport Alliance TIDS

A copy of the 2014/15 works program with progress at the last meeting is attached.

### ACTION REQUIRED

**All Councils will be required to give a report on progress and forecast progress on all projects at the meeting.**

### 7.2 State Controlled LRRS

### PREVIOUS ACTION REQUIRED

**TMR will be required to give a brief report on details of 2014/15 reseal and structures projects on the state controlled LRRS network when available.**

### ACTION REQUIRED

**TMR will be required to give a report on progress and forecast progress of 2014/15 projects on the state controlled LRRS network (listed following from the 2014/15 QTRIP) at the meeting.**

LGA	Project Number	Road	Project	Progress at Last Technical Committee Meeting
Cassowary Coast	216/8204/652	Tully-Hull Rd	Surface enrichments 5.59-8.27	Tender process in progress – expected to be completed by Xmas 14.
Douglas	214/6504/650	Port Douglas Rd	Rehabilitation & overlay 0-5.96 (sections)	Tender process in progress – expected to be completed by Xmas 14.
Mareeba	264/32B/401	Kennedy Highway (Mareeba-Ravenshoe)	Upgrade guardrail 50-53.2	Design not commenced.
Tablelands	264/663/480	Atherton-Herberton Rd	Install barriers 9-11.2 (sections)	Design completed.

## 8. **2015/16 to 2018/19 Works Program Development**

### PREVIOUS ACTION REQUIRED

**All Councils are to review existing projects, advise changes and submit new projects to Gerard Read by Friday 17 October.**

Whilst the new 4 year works program for 2015/16 to 2018/19 only needs to be finalised by February 2015, it was planned to have this drafted at the meeting for presentation to the next RRTG meeting on 8 December for approval.

The revised annual TIDS allocation for FNQRRTG from 2015/16 has yet to be announced by the RTA Board.

## 9. Update from the Roads & Transport Alliance

### 9.1 Comparison of 2014/15 RTA TIDS Expenditure

Whilst the data is a little old, the comparison of expenditure for RRTGs to the end of September 2014 is shown following.

Regional Roads & Transport Group	Annual Allocation (\$'000)	Revised Budget (\$'000)	Forecast Expenditure at 30/06/14 (\$'000)	Revised Budget v Forecast Expenditure	Actual Expenditure at 30/09/14 (\$'000)	% of Budget Spent
North Queensland	1,743	1,743	1,715	98%	585	34%
Wide Bay Burnett	3,475	3,085	3,347	108%	1,005	33%
Eastern Downs	1,398	1,398	1,400	100%	381	27%
<b>Far North Queensland</b>	<b>2,749</b>	<b>2,633</b>	<b>2,616</b>	<b>99%</b>	<b>426</b>	<b>16%</b>
Southern Border	1,135	1,135	1,134	100%	128	11%
Outback	3,218	3,120	3,091	99%	311	10%
North West Queensland	2,851	2,834	2,835	100%	40	1%
Western Downs	1,355	1,355	1,356	100%	9	1%
South West	3,432	3,432	4,149	121%	0	0%
Bowen Basin	2,305	2,305	1,871	81%	0	0%
Northern SEQ	1,813	1,813	1,816	100%	0	0%
Scenic Valleys	1,129	1,129	1,696	150%	0	0%
Brisbane Metro Alliance	1,048	1,048	2,070	198%	0	0%
Whitsunday	934	934	934	100%	0	0%
Rockhampton	676	676	836	124%	0	0%
Gladstone	536	536	438	82%	0	0%
Southern	1,393	1,393	1,387	100%	0	0%
<b>TOTAL</b>	<b>31,190</b>	<b>30,569</b>	<b>32,691</b>	<b>107%</b>	<b>2,885</b>	<b>9%</b>

### 9.2 Operational Review

- The review of the Operational Guidelines has been in progress for several months.
- An interim report was presented to the RTA Board in October and there was more work to do.
- Wider consultation is required as the majority of feedback has come from RRTG Technical Coordinators and TMR District representatives.
- More Local Government consultation and feedback is required and this will occur in the next couple of months.
- It is now scheduled to be completed in the first half of 2015.
- There was a presentation on the review at the RTA Technical Forum in Caloundra.
- One of the more significant changes under consideration was the incorporation of planning into the RTA framework.

RTA representatives may provide a further update at the meeting.

### 9.3 ATSI Councils in the RTA

- The participation of the ATSI Councils into the RTA is progressing steadily.
- The 8 non-Cape York ATSI Councils have been invited to join the established RRTG in their region which includes Wujal Wujal and Yarrabah for FNQRRTG.
- 4 of the 8 ATSI Councils invited overall have confirmed their willingness to join an RRTG, and this includes Wujal Wujal who have been a member of FNQRRTG for a number of years anyway.
- Formal correspondence, including the transitional guidelines, was sent to these 4 ATSI Councils on 13 November.

RTA representatives may provide a further update at the meeting.

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#### 9.4 RTA Technical Forum & RRTG Assembly

For information, the RTA Technical Forum was held on Tuesday 7 October as part of the IPWEAQ State Conference and the RRTG Assembly was held on Monday 27 October as part of the LGAQ Annual Conference. The following presentations were made:

- Eastern and Western Downs RRTG First and Last Mile Freight Pilot (both Forum & Assembly)
- SWQRRTG Asset Management Manual (both Forum & Assembly)
- NWQRRTG Standardised Contract Documentation (both Forum & Assembly)
- TMR Heavy Vehicle Permit Management System & Route Assessment Fee Project (Forum only)
- TMR Traffic Management Improvement and Roadworks (Forum only)
- NHVR Update from CEO (Assembly only)
- Wide Bay Burnett RRTG Regional Road Safety Action Plan (Forum only)

The first 6 presentations are available on the RTA portal on LG Online at the following links:

<http://www.lgaq.asn.au/group/roadsandtransportalliance/technical-committee-forum>  
<http://www.lgaq.asn.au/group/roadsandtransportalliance/rrtg-assembly>

#### 9.5 2013/14 RTA Progress Report

The 2013/14 RTA Progress Report was released at the RRTG Assembly. It is also available on the RTA portal on LG Online at the following link:

<http://www.lgaq.asn.au/documents/632395/aa0e2240-e160-498b-9c2d-0fa555cb35d4>

### 10. **LGAQ Roads & Transport Advisory Group**

#### **ACTION REQUIRED**

**David Goodman may provide an update from the LGAQ Roads & Transport Advisory Group if any new information has emerged.**

### 11. **RDA Queensland Roads Action Plan**

#### **ACTION REQUIRED**

**Darlene Irvine may provide an update on the RDA Queensland Roads Action Plan.**

### 12. **Training**

#### 12.1 LGAQ Diploma of LG Administration (Asset Management)

- A State-Wide Capability Development Fund (SCDF) application has been submitted to the RTA Board for 15 staff from FNQRRTG Councils to undertake the 8 day Diploma of Local Government Administration (Asset Management) course delivered by LGAQ.
- To date, a response from the RTA Board has not been received.
- It will be held regionally in Cairns in 2014/15 with a precise timeframe to be confirmed.
- It will be delivered over 3 “blocks” of 3-3-2 days.
- Participants will be required to study and achieve competency levels for 10 National Competency Units in asset management.
- Total cost of the course is approximately \$51,000.

#### 12.2 IPWEA Professional Certificate in Asset Management Planning

- A few Councils from NWQRRTG have expressed interest in putting some staff through IPWEA’s Professional Certificate in Asset Management Planning.
- The next round of the IPWEA course commences 17 March 2015.

- It is conducted online over 11 weeks with 8 interactive webinars of 1.5 hours each on Tuesday mornings – webinars are replayed if they missed live.
- It also includes discussion forums and “how to” videos.
- Two assignments are required.
- Cost is \$2,640 inclusive of GST per participant, with a 20% discount for 6 or more attendees from one organisation.
- An IPWEA Professional Certificate is awarded on successful completion.
- A draft asset management plan is developed during the course by each participant.
- If there were participants from a number of Councils/RRTGs, a SCDF application to the RTA Board could be submitted.

### 12.3 Austrroads Guidelines for Planning & Assessment of Road Freight Access in Industrial Areas

An email was sent 13 November to all members seeking interest in having Austrroads present details of the draft Guidelines for Planning and Assessment of Road Freight Access in Industrial Areas. To date a “yes” response has been received from Cairns, Cassowary Coast and a no” response has been received from Cairns, Croydon.

### 13. 2014/15 Capability Agreement & Action Plan – Progress Review

A progress review has been carried out and a copy is attached for information and discussion.

### 14. Roads to Recovery

For information, the table following summarises each Council’s 2014/15 to 2018/19 allocations and a comparison to the allocations for the previous 5 year period – please note for 2015/16 there will be a double allocation.

Council	Total Allocation 09/10 to 13/14	Annual Allocation	Total Allocation 14/15 to 18/19	Annual Allocation	Rise/Fall
Cairns	\$7,098,612	\$1,419,722.40	\$7,658,592	\$1,276,432.00	22.6%
Douglas			\$1,045,262	\$174,210.33	
Cassowary Coast	\$2,720,355	\$544,071.00	\$3,016,750	\$502,791.67	10.9%
Cook	\$3,847,372	\$769,474.40	\$4,839,286	\$806,547.67	25.8%
Croydon	\$1,245,656	\$249,131.20	\$1,917,606	\$319,601.00	53.9%
Etheridge	\$2,207,766	\$441,553.20	\$3,105,040	\$517,506.67	40.6%
Tablelands	\$7,002,109	\$1,400,421.80	\$4,097,129	\$682,854.83	26.6%
Mareeba			\$4,764,715	\$794,119.17	
Sub-Total	\$24,121,870	\$4,824,374	\$30,444,380	\$5,074,063	26.2%
Wujal Wujal	\$41,031	\$8,206.20	\$48,274	\$8,045.67	17.7%
Yarrabah	\$157,461	\$31,492.20	\$179,065	\$29,844.17	13.7%
Sub-Total	\$198,492	\$39,698	\$227,339	\$37,890	14.5%
<b>TOTAL</b>	<b>\$24,320,362</b>	<b>\$4,864,072</b>	<b>\$30,671,719</b>	<b>\$5,111,953</b>	<b>26.1%</b>

For 2014/15 to 2018/19, Queensland has a total allocation of \$427.2m over the 5 years, therefore FNQRRTG Councils have 7.18% of the Queensland allocation.

For 2009/10 to 2013/14, Queensland had a total allocation of \$356m over the 5 years, therefore NWQRRTG Councils had 6.83% of the Queensland allocation.

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**15. Asset Management** (*Standing Agenda Item*)

**16. Road Safety** (*Standing Agenda Item*)

**17. Joint Purchasing & Resource Sharing** (*Standing Agenda Item*)

**18. General Business**

**18.1 IPWEAQ Lower Order Asset Design Guide**

An email was sent 19 November to all members seeking possible interest to sit on the IPWEAQ Steering Committee to develop the IPWEAQ Lower Order Asset Design Guide.

**18.2 Draft AS for Timber Bridges Design**

The draft Australian Standard "AS5100.9:2014 – Bridge Design – Part 9:Timber Bridges" is currently out for public comment. Submission of comments close 28 January 2015.

**18.3 Regional Round Table – 2 December, Cairns**

The 2<sup>nd</sup> Regional Round Table is being held in Cairns on 2 December and hosted by the Honourable David Crisafulli MP, Minister for LGCRR. The theme is "Positioning Local Government for a Strong Future". Items on the agenda include:

- Regional Roads – Positioning Local Government to compete for TMR contracts.
- Asset Management – Whole of Life Costs, Project Decision Framework
- Depreciation
- Review of the Local Government Borrowing Program

**18.4 LGAQ Submission – Productivity Commission (NDRRA Funding Arrangements)**

LGAQ has made a submission to the Productivity Commission Review into Disaster Management Funding Arrangements Draft Report. A copy of the submission is attached.

**19. Next RRTG Meeting – No.45**

Date Monday 8 December 2014  
Venue Civic Reception Room, Cairns Regional Council, Spence Street, Cairns  
Time 1.30pm (following the FNQROC Board Meeting)

**20. Next Technical Committee Meeting**

The date and venue for the next Technical Committee meeting is to be discussed at the meeting.



**GERARD READ**  
**FNQROC Regional Infrastructure Projects Coordinator**  
19 November 2014