C103 – CONTRACTOR’S CLAIM FOR EOT

(Subclause 20.2)

DATE: [INSERT DATE OF NOTICE]

TO PRINCIPAL: [INSERT PRINCIPAL NAME]

PROJECT NAME: [INSERT PROJECT/CONTRACT NAME]

CONTRACT No.: [INSERT CONTRACT NUMBER]

The Contractor notifies the Principal that the Contractor is being or will be delayed in carrying out WUC and in reaching Practical Completion because of the following qualifying cause of delay:

|  |
| --- |
| [PROVIDE DETAILS OF QUALIFYING CAUSE OF DELAY] |

The Contractor maintains that this delay has been caused by:

|  |
| --- |
| [PROVIDE DETAILS OF THE FACTS ON WHICH THE CLAIM IS MADE] |

The Contractor claims the extent by which WUC will be delayed is:

|  |
| --- |
| [PROVIDE DETAILS OF DELAY AND AFFECT ON WUC] |

The Contractor claims an EOT of [INSERT NUMBER OF WORKING DAYS] working days.

|  |  |
| --- | --- |
| Signed by the Contractor: |  |
|  |  |
| Signature |  |
|  |  |
| Name |  |
|  |  |
| Date |  |

|  |  |
| --- | --- |
| [REMOVE BEFORE SENDING] Notes: | |
| a) | This Form assumes a notice of delay has been given by the Contractor under subclause 20.1 (See Form C102). |
| b) | This claim for an EOT must be made by the Contractor within 28 days of the Contractor should reasonably have become aware of the cause of the delay occurring. |
| c) | The Principal must respond to this claim for an EOT within 28 days of its receipt, otherwise a deemed assessment and direction for an EOT will result (see subclause 20.3). |
| d) | For service of this Form C103 refer to clause 4. |