S118 – VARIATION DIRECTION (NO QUOTATION OR ESTIMATE)

(Subclause 36.1)

DATE: [INSERT DATE OF NOTICE]

TO CONTRACTOR: [INSERT CONTRACTOR NAME]

PROJECT NAME: [INSERT PROJECT/CONTRACT NAME]

CONTRACT No.: [INSERT CONTRACT NUMBER]

VARIATION No.: [INSERT PROPOSED VARIATION NUMBER] – [INSERT PROPOSED VARIATION NAME]

The Contractor is directed to vary WUC as follows:

|  |
| --- |
| [SPECIFY CLEARLY THE PROPOSED WORK TO BE VARIED AND HOW IT WILL BE VARIED] |

Please proceed with the variation work as soon as possible.

Please supply sufficient details of your price for such variation by [INSERT REASONABLE TIME] to enable us to try to reach agreement on the variation price, failing which the variation will be priced under subclause 36.4 of the General Conditions of Contract.

|  |  |
| --- | --- |
| Signed by the Superintendent: | |
|  |  |
| Signature |  |
|  |  |
| Name |  |
|  |  |
| Date |  |

|  |  |
| --- | --- |
| [REMOVE BEFORE SENDING] Notes: | |
| a) | This form should be used when the Superintendent has not previously directed the Contractor to give an estimate of cost or a quotation for the proposed variation pursuant to subclause 36.2. |
| b) | The variation directed must be of a character and extent contemplated by the Contract and be capable of being carried out under the Contract. Refer to the notes to clause 36 generally in Chapter 14 of the HB140-2000 manual. |
| c) | This direction can only be given prior to the Date of Practical Completion |
| d) | As to service of Form S118, refer to clause 7. |