C32 – REQUEST FOR APPROVAL TO SUBCONTRACT

(Subclause 9.2)

DATE: [INSERT DATE OF NOTICE]

TO SUPERINTENDENT: [INSERT SUPERINTENDENT NAME]

PROJECT NAME: [INSERT PROJECT/CONTRACT NAME]

CONTRACT No.: [INSERT CONTRACT NUMBER]

The Contractor requests the Superintendent’s written approval to subcontract [INSERT 'PART' OR 'THE WHOLE'] of the following work as stated in [IF CONSTRUCT ONLY INSERT 'ITEM 17' OR IF D&C INSERT 'ITEM 19'] of the Annexure Part A to the Contract:

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| --- |
| [SPECIFY CLEARLY THE WORK PROPOSED TO BE SUBCONTRACTED] |

The name and address of the proposed subcontractor is:

Name: [INSERT ADDRESS]

Address: [INSERT ADDRESS]

Email address: [INSERT EMAIL ADDRESS].

Please advise without delay if you require any further information.

|  |  |
| --- | --- |
| Signed by the Contractor: |  |
|  |  |
| Signature |  |
|  |  |
| Name |  |
|  |  |
| Date |  |

|  |  |
| --- | --- |
| [REMOVE BEFORE SENDING] Notes: | |
| a) | The Contractor may subcontract without approval any work which is not stated in Item 17 or Item 19 (D&C). |
| b) | Where work is stated in Item 17 (Construct Only) or Item 19 (D&C), the Contractor must obtain the Superintendent’s prior written approval before subcontracting that work. Note that subcontractors that the Contractor nominated in its tender are approved by the Superintendent. |
| c) | The Superintendent must not unreasonably withhold approval but may require other information about the proposed subcontract in addition to that already indicated in Form C32. This may include the proposed subcontract documents without prices. |
| d) | The Superintendent must make a decision on the request for approval within 14 days of the request, otherwise the Principal will be in breach of the Contract. |
| e) | The Superintendent may impose conditions of approval including, but not limited to, the subcontract including a provision that the subcontractor may not further subcontract or assign the subcontract without the Contractor’s written approval and other provisions to enable to Contractor to fulfil the Contractor’s obligation to the Principal. |
| f) | As to service of Form C32, refer to clause 7. |