C102 – NOTICE OF DELAY

(Subclause 20.1)

DATE: [INSERT DATE OF NOTICE]

TO PRINCIPAL: [INSERT PRINCIPAL NAME]

PROJECT NAME: [INSERT PROJECT/CONTRACT NAME]

CONTRACT No.: [INSERT CONTRACT NUMBER]

The Contractor notifies the Principal that there will be delay to WUC because of:

|  |
| --- |
| [PROVIDE DETAILS OF CAUSE OF DELAY AND AFFECT ON WUC] |

It is estimated that the delay to WUC will be for [INSERT NO WORKING DAYS] working days. A formal EOT claim will follow to the extent the delays are caused by qualifying causes of delay.

|  |  |
| --- | --- |
| Signed by the Contractor: |  |
|  |  |
| Signature |  |
|  |  |
| Name |  |
|  |  |
| Date |  |

|  |  |
| --- | --- |
| [REMOVE BEFORE SENDING] Notes: | |
| a) | This notice must be given promptly by the Contractor whenever it becomes aware of any delay to WUC. |
| b) | If the Contractor gives notice and the Contractor wishes to claim an EOT it must also claim an EOT within 28 days of when the Contractor should reasonably have become aware of the delay to WUC. |
| c) | For service of this C102 refer to clause 4. |