C55 - NOTICE OF APPOINTMENT OF CONTRACTOR’S REPRESENTATIVE

(Clause 16)

DATE: [INSERT DATE OF NOTICE]

TO PRINCIPAL: [INSERT PRINCIPAL NAME]

PROJECT NAME: [INSERT PROJECT/CONTRACT NAME]

CONTRACT No.: [INSERT CONTRACT NUMBER]

The Principal is notified that:

[INSERT INDIVIDUAL REPRESENTATIVE'S FULL NAME]

of [INSERT REPRESENTATIVE'S ADDRESS]

Phone number/s [INSERT OFFICE NUMBER]

[INSERT MOBILE NUMBER]

Email address [INSERT EMAIL ADDRESS]

has, as from this day, been appointed as Contractor’s Representative under clause 16 for the purpose of the Contract.

|  |  |
| --- | --- |
| Signed for and on behalf of the Contractor: |  |
|  |  |
| Signature |  |
|  |  |
| Name |  |
|  |  |
| Date |  |

|  |  |
| --- | --- |
| [REMOVE BEFORE SENDING] Notes: | |
| a) | The Contractor is required to superintend WUC personally or by a competent representative. If the Contractor appoints a representative, it must use this form to notify the Principal of the representative’s name. |
| b) | As to service of Form C55 refer to clause 4. |