S118C – SUPERINTENDENT’S RESPONSE TO A NOTICE OF INFORMAL VARIATION

(Subclause 36.4)

DATE: [INSERT DATE OF NOTICE]

TO CONTRACTOR: [INSERT CONTRACTOR NAME]

PROJECT NAME: [INSERT PROJECT/CONTRACT NAME]

CONTRACT No.: [INSERT CONTRACT NUMBER]

VARIATION No.: [INSERT PROPOSED VARIATION NUMBER - IF APPLICABLE] – [INSERT PROPOSED VARIATION NAME - IF APPLICABLE]

The Superintendent refers to the Contractor’s notice of an informal variation direction dated [INSERT DATE OF CONTRACTOR'S C124A] in relation to [DESCRIBE THE INFORMAL VARIATION DIRECTION TO WHICH THE FORM C124A REFERS] (**Direction**).

[OPTION A – DIRECTION IS A VARIATION: SUPERINTENDENT TO DELETE THIS PARAGRAPH IF NOT APPLICABLE] The Superintendent has determined that the Direction is a direction for a variation and directs the Contractor to proceed with the variation as soon as possible.   
Please supply sufficient details of your price for such variation by [INSERT REASONABLE TIME] to enable us to try to reach agreement on the variation price, failing which the variation will be priced under subclause 36.4 of the General Conditions of Contract.

[OPTION B – DIRECTION IS WITHDRAWN: SUPERINTENDENT TO DELETE THIS PARAGRAPH IF NOT APPLICABLE] The Superintendent notifies the Contractor that the Direction is withdrawn and that the Contractor is not required to comply with it.

[OPTION C – DIRECTION IS NOT A VARIATION BUT CONTRACTOR REQUIRED TO COMPLY: SUPERINTENDENT TO DELETE THIS PARAGRAPH IF NOT APPLICABLE] The Superintendent has determined that the Direction is not a direction for a variation. The Contractor must comply with the direction at the Contractor’s expense and without delaying WUC.

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| Signed by the Superintendent: | |
|  |  |
| Signature |  |
|  |  |
| Name |  |
|  |  |
| Date |  |

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| [REMOVE BEFORE SENDING] Notes: | |
| a) | This form should be used when the Superintendent has received a notice of informal variation (Form C124A). |
| b) | As to service of Form S118C, refer to clause 7. |