P58AA – NOTICE OF REQUIREMENTS FOR ACCESS TO OR POSSESSION OF THE SITE

(Subclause 24.1)

DATE: [INSERT DATE OF NOTICE]

TO CONTRACTOR: [INSERT CONTRACTOR NAME]

PROJECT NAME: [INSERT PROJECT/CONTRACT NAME]

CONTRACT No.: [INSERT CONTRACT NUMBER]

The Contract requires the Contractor to provide a number of documents to the Principal and/or the Superintendent as a precondition to the Principal granting you access to or possession of the Site. The Principal is not required to grant you access to or possession of the Site **until 10 business days after these have been provided**. There are also other consequences for not complying with certain of these requirements within the timeframes required under the Contract.

To assist the Contractor in complying with these requirements, I draw your attention to your obligation to provide the following before the Principal will grant you access to or possession of the Site:

|  |  |  |
| --- | --- | --- |
| Item | Description **[AMEND AS REQUIRED]** | Details [OPTIONAL - DELETE COLUMN IF NOT DESIRED] |
|  | Updated Program | [CONTRACT REFERENCE OR DESCRIPTION] |
|  | Dilapidation survey | [CONTRACT REFERENCE OR DESCRIPTION] |
|  | Work health and safety documentation (including, if applicable, evidence of payment of fees and lodgement of notice appointing Contractor as principal contractor) | [CONTRACT REFERENCE OR DESCRIPTION] |
|  | Environmental management plan | [CONTRACT REFERENCE OR DESCRIPTION] |
|  | Traffic management plan | [CONTRACT REFERENCE OR DESCRIPTION] |
|  | Documentary evidence of the giving of notice and the payment of the portable long service levy to Qleave | [CONTRACT REFERENCE OR DESCRIPTION] |
|  | Evidence of insurances | [CONTRACT REFERENCE OR DESCRIPTION] |
|  | [Detail any other specific requirement to be met before possession of the site will be given]. | [CONTRACT REFERENCE OR DESCRIPTION] |

|  |  |
| --- | --- |
| Signed by the Principal: |  |
|  |  |
| Signature |  |
|  |  |
| Name |  |
|  |  |
| Date |  |

|  |  |
| --- | --- |
| [REMOVE BEFORE SENDING] Notes: | |
| a) | Subclause 24.1 requires the Contractor to comply with certain requirements before it is entitled to possession of the Site. Additional requirements may be stated elsewhere in the Contract, particularly the General Specification. |
| b) | This notice is optional and may be provided for the assistance of the Contractor. |
| c) | As to service of this Form P58AA, refer to clause 7. |