P102 – NOTICE OF POTENTIAL DELAY

(Subclause 20.1)

DATE: [INSERT DATE OF NOTICE]

TO CONTRACTOR: [INSERT CONTRACTOR NAME]

PROJECT NAME: [INSERT PROJECT/CONTRACT NAME]

CONTRACT No.: [INSERT CONTRACT NUMBER]

The Principal notifies the Contractor that there will probably be delay to WUC because of:

|  |
| --- |
| [PROVIDE DETAILS OF POSSIBLE CAUSE OF DELAY AND AFFECT ON WUC] |

It is estimated that the delay to WUC will be for [INSERT NO WORKING DAYS] working days.

|  |  |
| --- | --- |
| 1. Signed by the Principal: |  |
|  |  |
| 1. Signature |  |
|  |  |
| 1. Name |  |
|  |  |
| 1. Date |  |

|  |  |
| --- | --- |
| [REMOVE BEFORE SENDING] Notes: | |
| a) | This notice must be given promptly by the Principal whenever it becomes aware of anything that may probably cause delay to WUC. |
| b) | For service of this P102 refer to clause 4. |